

Two Months Before Move

- Reserve the packing & moving company
- Arrange daycare for the moving day
- Arrange pet care for day of the move
- Donate /Recycle items (declutter)
- Reserve elevator/dock for the move
- Reserve time off work

One Month Before Move

- Arrange mail forwarding with post office
- Contact utility providers for both homes:
- Telephone
- Water
- Gas & Electric
- Cable/Internet
- Forward or cancel any monthly services
- Research new community
- Finalize on schools in new community

Two Weeks Before Move

- Fill out an official change of address form
- Finalize on items you will donate, sell or recycle
- Garage sale
- Take pictures of furniture to use as reference after the move is complete
- Backup your computer files
- Confirm elevator/dock reservation
- Start using up food in pantry & freezer
- Start cleaning up

One Week Before Move

- Confirm with the packing and moving team
- Finalize with daycare and pet care
- Confirm new address with utility providers
- Pack all important documents and valuables
- Fill prescription medication
- Update your driver's license, insurance and registration
- Pack essential moving box
- Inform family & friends of new address

Moving Day

- Plan meals for the day
- Confirm with daycare and pet care
- Label boxes with the packers
- Be present to answer questions from movers
- Direct traffic flow for a speedier unload